

UNIVERSITY BARGE CLUB RULES

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1. BOATHOUSE USE AND BOAT HANDLING PROCEDURES

A. GENERAL

- (1) Keep all bay and front doors and windows locked at all times when leaving the Boathouse.
- (2) Log out before rowing; include the date, your name, shell, sculls #, and departure time. Log out **only** when all members of the crew have assembled. Log in on return; include time of return, destination (upstream), day's mileage and cumulative mileage.
- (3) Do not carry shells by bow and stern stems or riggers.
- (4) All damage is the responsibility of crews using the club shells. All damage must be reported in the logbook and posted on the Coxswain's door immediately on return to the Boathouse. Accidents must be written up with complete descriptions of the event and those involved and provided to the Coxswain.
- (5) Members who row less than 100 miles a year who use lockers may be asked to cease to use a locker. The Coxswain will maintain a waiting list for locker allocation.
- (6) Members who store private boats in the Boathouse who row their boats less than 100 miles a year may be asked to place the boats in inactive storage (derigged and/or placed in less accessible racks) or to remove the boat from the Boathouse. Members with private sculls may only store two sets in the Boathouse.

B. USE OF EQUIPMENT AND PERMISSION TO BOAT

- (1) Sculls and sweeps are to be used only by qualified, knowledgeable oarsmen as determined by the Coxswain.
- (2) Matched sculls should be used in multiple oared boats.
- (3) Place sculls and sweeps face down on docks. Also turn oars face down when leaving and returning to the dock.
- (4) The Coxswain is authorized to advise members of these rules and procedures and to enforce them. He is also authorized to close the river to the entire Club or to individual oarsmen, depending on the weather and his opinion of their particular skills.
- (5) If there is ice on the river, do not row.
- (6) Four blades on the water from December 1 until March 1.

C. PROCEDURES

ALL SINGLE SHELLS ARE POSTED WITH MAXIMUM WEIGHT ALLOWANCE

- (1) Boat selection
 - (a) All single shells are posted with their maximum weight allowance.
 - (b) Lightweight shells are for oarsmen weighing under 165 pounds only.
 - (c) Class 1, 2, 3, 4 shells and sculls are for use by qualified oarsmen as posted.
- (2) Launching Procedure
 - (a) Shells carried by two people should be held slightly forward and aft of the washbox. The last rower out of, and into, the boathouse issues handling commands.
 - (b) Adjust foot stretcher. Tighten the stretcher bolts by hand and check to make sure that the bolts are tight throughout your row. Ensure stretchers are square in the tracks.
 - (c) Close boat vent covers. Switch on lights if dark.
 - (d) Insert sculls in locks and lock gates or keepers before entering a shell.
 - (e) Take a key with you after locking the bay door. **DO NOT LEAVE KEY IN OR ON YOUR SHOE ON THE DOCK**
- (3) Underway
 - (a) Obey the posted Rules of the River.
 - (b) When leaving dock, head parallel to warning cable directly toward West Bank.

- (c) Look out for other boats, sandbars, debris and geese. Do not row too close to banks.
- (d) Do not go above Columbia Bridge while summer races are in progress. Do not go out when head races are in progress.
- (e) Do not row in the dark without fore and aft lighting switched on. Do not trade lights from other Club shells.
- (f) Do not row above Twin Bridges in Club equipment.

(4) Docking and Restowing Boats

- (a) When returning to the Boathouse, approach the float slowly, with the tip of your dockside scull facing down toward the float.
- (b) Do not unlock the lock gates before getting out of the shell. After removing sculls, relock the gates before re-entering the boathouse.
- (c) Bring the shell into the Boathouse bow first and return it to its proper place.
- (d) Open the Boat vent covers.
- (e) Wipe down sculls and shells thoroughly (inside and out). (Folding slings are available if the shell is out of reach in its rack). Do not hang towels on boat rigger.
- (f) Replace the sculls in the rack where you found them and replace boat towels on the towel racks in the boat bays.
- (g) Close and lock all bay doors.

2. DAMAGED EQUIPMENT

A. EQUIPMENT INSPECTION

1. Thoroughly inspect all equipment you are using before launching.

B. DAMAGED EQUIPMENT

1. Do not row any club equipment apparently damaged or missing parts, (for example: footstretcher bolts, nuts, cracked washbox or hull, etc.): and
 - (a) Return said equipment to its original storage position.
 - (b) place an "*out of service*" sign on it.
 - (c) do not lean or lay damaged equipment anywhere but in its original storage area, properly stowed.
 - (d) note any deficiencies or damage in the log book recording in detail the deficiency, damage and/or incident causing the damage, noting the date, time, and your name and provide a note on the Coxswain's door..
2. Do not scavenge parts from other boats. Accidents must be written up with complete descriptions of the event and those involved and provided to the Coxswain.
3. Do not attempt any repair, nor change the rigging on club equipment (other than the Octuple). Contact the Coxswain.

A. CLASSIFICATION OF EQUIPMENT

- Class 1: Boats and sculls available for general use by intermediate level scullers.
- Class 2: Boats and sculls to be used by beginning scullers for at least 250 miles.
- Class 3: Boats and sculls to be used by members, guests and prospective members who are rank novices, for a minimum of 250 miles.

B. CLASSIFICATION OF OARSMEN

1. Classification of the active members of the Club is the responsibility of the Coxswain and the Executive Committee. Classification is derived by observation of individual's boat handling proficiency and rowing skill.
2. Classification will be reviewed at the request of the individual, providing all mileage and time requirements are fulfilled. Submit the requests to the Coxswain.
3. Non-resident, Lilacs, and Active Members returning to the river after a period of inactivity are expected to use their judgment conservatively; and to completely re-familiarize themselves with the boathouse and river rules, boat handling and rowing skills, and to choose Class 2 and Class 3 equipment until total confidence in those skills is regained.
4. Novice Scullers must complete 250 miles in the Class 3 workboats and an additional 250 miles in Class 2 workboat. Note: Novice scullers may not take guests rowing.
5. Class 1 Scullers, previously novices, must have logged at least 300 miles in no more than two years and no less than one year before reclassification to Class 1 may be considered.

C. DOUBLES

1. All doubles are for general use except that any double crew must contain at least one Class 1 sculler.
2. When using doubles to train a novice sculler, the more experienced sculler must sit in the bow seat.
3. Suspension of rowing privileges or down-classification for members who repeatedly mishandle and damage equipment, will be done by the Executive Committee at the suggestion of the Coxswain.

4. EQUIPMENT RESERVATION FOR COMPETITION.

- A. Equipment may be reserved on a first-come, first served basis on the earlier of (i) the entry closing date of any regatta or (ii) 2 weeks before the regatta date.
- B. Reservations must be made by a note pinned to the bulletin board. Reservations must include the following information:
 - 1. The date and time the reservation is made.
 - 2. The regatta name & date.
 - 3. The event number, title, and time (if available).
 - 4. Boat name and sculls numbers.
 - 5. Names of the crew.
- C. Illegible or incomplete reservations will not be honored.
- D. Multiple reservations for one shell will not be permitted until all available raceable equipment is reserved.
- E. Philadelphia races: UBC crews and single scullers may not use more than one club shell per regatta unless otherwise approved by the Coxswain, which will be based upon demand for equipment thus ensuring that all members are able to row.
- F. Away races: UBC crews may double up on shells as the race schedule and amicable negotiations permit.
- G. UBC equipment may not be loaned to non-UBC crews at out of town regattas.
- H. Reservation conflicts will be reviewed by the Captain and/or the Coxswain according to the logged entry of reservations and skills of the crews. A final listing of equipment reservations/assignments will be posted prior to a regatta, as needed.
- I. Members are reminded to remain flexible concerning equipment usage for races and for practice, and to be willing to row any of the club equipment as the circumstances may require.

5. TRAVEL POLICY AND PROCEDURE FOR UBC BOAT

A. POLICY

Members may not remove Club equipment for out-of-town use more than two times a season for purposes of competition without prior approval of the Coxswain, Captain or the Executive Committee.

B. PROCEDURES

1. Provide your own tools for rigging and de-rigging.
 - (a). Fillipi shells require a 10mm box and open end wrench, a 10mm socket wrench with an extension or speed wrench, a 13mm box or open ended wrench.
 - (b). Kaschper shells require a 7/16 inch box and open ended wrench and a 7/16 socket wrench.
 - c. Pliers and screwdrivers may be needed.
2. Provide boat tie-down straps.
3. Cushion the bow or stern decks of 2x and 1x with properly configured foam. Boat towels are **not** acceptable cushions.
4. Use shrink wrap to bundle and transport the seats for each boat. Tighten foot stretchers before loading. Close all hatches before loading and secure cox box plug ins.
5. Remove boat lights, properly them for the shell, and leave them in the Boathouse on the shelf underneath the base of the shop stairs.
6. The only boat slings available for transport are the 4 pairs of aluminum slings in the CHA bay. Also available for a single are the small slings at the bow of the ladies double in the barge bay.
7. Each member transporting a boat is 100% responsible for ensuring that the boat returns in the same condition in which it left.
8. Each member is 100% responsible for the cost of any repairs or maintenance needed after travel to out of town regattas. [The Club's insurance deductible is \$1,000.00.]
9. On return, boats will be unloaded immediately, washed and cleaned - inside and out - and all damages noted. Only use dishwashing detergent or hair shampoo as a dirt and grease cleanser.

6. UBC GUEST AND NEW MEMBER POLICY

A. Guest Rowing

1. UBC Members who host a non-member/guest on a row ("Host") must acquaint the guest with UBC boat use and logging procedures.
2. Hosts are responsible for the conduct of their guests, including damage to Boathouse or equipment.
3. A Host must escort his/her guest in and out of the Boathouse, including when offering guests the use of his/her private equipment. No keys should be given to non-members.
4. Hosts should log guest miles as "Guest" in logbook. HOST NOTE: Guests may row up to 50 total miles per year in club equipment; provided, however, that this limitation may be waived by the club officers for persons who are active members of other clubs in the Schuylkill Navy. After 50 miles, the Guest must be a Proposed Member in order to row additional miles. Those miles should be logged separately as "PM" in the logbook.
5. Guest miles in private equipment are unlimited. The UBC Host member lending the Equipment must accompany the Guest.
6. Host members lending private equipment may not row club boats of the same size in lieu of their own.
7. Host-guest crews must be composed of 50% UBC members.
8. Host-guest crews should be bowled by the UBC member, unless excepted by the Club Coxswain.
9. The Executive Committee has the discretion to make special provisions re: dues, Equipment use, etc. for out-of town oarsmen who are resident in Philadelphia for a temporary duration and for students under 23 years of age who have a relationship with UBC and who wish to access club equipment on a temporary basis for not more than 4 weeks in one year.

B. New Member Rowing

1. New members are responsible to know UBC boat use and logging procedures
2. New members who are novice rowers may not bring rowing Guests until they have rowed at least 500 miles in Class 2 or 3 equipment (gigs), have achieved a class 2 skill level of sculling a single shell competently (as determined by Coxswain).
3. New members who are experienced rowers must have logged 250 miles out of UBC or been an actively rowing member for at least one year before bringing rowing Guests.